



**ANNUAL MEETING
AGENDA
THURSDAY, NOVEMBER 12, 2020 / 11:00 AM - 1:00 PM**

MEETING DETAILS

Board Mission: *To catalyze a diverse and thriving business community that expands and stabilizes the workforce and tax base, and supports partnerships with passionate place makers.*

Date: Thursday, November 12, 2020

Time: 11:00 AM - 1:00 PM

Call-in Number: Refer to Zoom link

Organizer: Lindsey Valdez

Timekeeper: Dan Ebert

Location: Zoom Meeting

Meeting Type: Annual Meeting

Call-in Code: Refer to Zoom link

Chair: Dan Ebert

Minute Taker: Dyllan Smith

Board Members: Dan Ebert (Chair), Mike Hillman (Vice-chair), Kelly Flenniken (Treasurer), Lalitha Christian, Bode Dalton, Jim Epstein, Wendy Koch, Keith Montag, Dyllan Smith, Jason “Wally” Waldron

Guests: Alyssa Dinberg, Clear Creek County Recovery Coordinator / Carla Pokrywka Cole, SPACE Inc. / Diana Padgett, Cents & Sensibility Bookkeeping / Jackie Johnson, Wildling Dreams Consulting

PREPARATION FOR MEETING

Please Review:

- August 6, 2020 Board Meeting Minutes
- Financial Report (Available for review Monday, November 9)
- 2021 Operating Budget (Available for review Monday, November 9)
- Strategic Framework Planning Survey (Please complete by Monday, November 16)

AGENDA ITEMS

1. Annual Board Meeting Agenda

Action Item: Motion to Approve/Not Approve the November 12, 2020, Annual Board Meeting Agenda

Motion by _____ Second by _____

2. Board Meeting Minutes

Action Item: Motion to Approve/Not Approve the August 6, 2020, Regular Board Meeting Minutes

Motion by _____ Second by _____

3. **CCEDC Attorney Introduction - Allison Ulmer, Collins Cockrel & Cole**
4. **CCEDC Bookkeeper Introduction - Diana Padgett, Cents & Sensibility Bookkeeping**
5. **COVID-19 Recovery, CARES Act Grant Update, and Business Accreditation Program Update** - Presented by Alyssa Dinberg, Clear Creek County Recovery Coordinator, Lindsey Valdez, and Jon Cain

Action Item: Motion to Approve/Not Approve the contribution of the CCEDC's 2% Cares Act Grant Business Impact Review Admin Fee to future COVID-19 business relief grant efforts

Motion by _____ Second by _____

6. **Financial Report, Loan Program Update, and Loan Committee Appreciation** - Presented by Diana Padgett, Cents & Sensibility Bookkeeping, and Lindsey Valdez

Action Item: Motion to Approve/Not Approve the Financial Report

Motion by _____ Second by _____

7. **CCEDC Director of Outreach and Engagement Position Retention and Update** - Presented by Mike Hillman and Lindsey Valdez

Action Item: Motion to Approve/Not Approve **\$15,000** from the Special Projects Fund for the retention of the CCEDC Director of Outreach and Engagement position

Motion by _____ Second by _____

8. **2021 Operating Budget Presentation** - Presented by Diana Padgett, Cents & Sensibility Bookkeeping, and Lindsey Valdez

Action Item: Motion to Approve/Not Approve the 2021 Operating Budget

Motion by _____ Second by _____

9. **COVID-19 Strategic Business Practices Web Series Update** - Presented by Jackie Johnson, Wildling Dreams Consulting, Lindsey Valdez, and Jon Cain

10. **Idaho Springs Business Improvement District (BID) Task Force Special Projects Request** - Presented by Carla Cole, Space Inc.

Action Item: Motion to Approve/Not Approve **\$10,000** from the Special Projects Fund for the Idaho Springs Business Improvement District Task Force BID planning and implementation efforts

Motion by _____ Second by _____

11. **Strategic Framework Planning Survey** - Presented by Dan Ebert, Mike Hillman, and Lindsey Valdez

12. CCEDC Annual Board Election

Chair: _____

Vice-chair: _____

Treasurer: _____

Secretary: _____

Action Item: Motion to Approve/Not Approve the 2021 CCEDC Elected Board Positions

Motion by _____ Second by _____

13. Board Member Reports - 2 minutes per board member

14. Next Board Meeting is on _____

15. Meeting adjourned at _____ pm

Happy Holidays!